



Volunteering At The
4th Street Lilac Festival
Sunday May 30, 2010

Breakfast: (5:30 – 6:30 AM) - Provided to volunteers helping with **set-up**. Check in at the Information Tent located at 21st Ave. & 4th Street (west intersection).

Set-up: (6:30 – 8:30 AM) – Set-up vendor banquet tables along 4th Street and staple location number to it. Assist with various other set-up tasks as required.

Block Captain: (8:00 – 10:00 AM) – Help assist vendors in locating their spot with valid permit. Meeting location at 21st Ave. & 4th Street (westside) at the Information Tent.

Traffic Assistant: (9:00 AM - 7:00 PM) - To work with Calgary Police Service in directing pedestrian traffic at 17th Ave. & 4th St. SW. Two 5 hour shifts available (9:00 AM – 2:00 PM & 2:00 – 7:00 PM)

Stage Manager: Keep the programmed schedule running on time. Assist bands throughout shift. Monitor power source. Provide general information and relay pertinent information to event organizers or site managers.

- Main Stage (10:30 – 2:30 & 2:15 – 6:15 = 2 – 4 hour shifts or full day)
- Ave. Stage (11:45 – 2:45 & 2:45 – 5:45 = 2 – 3 hour shifts or full day)
- 18th Ave. Performance Stage (10:45 – 2:30 & 2:15 – 6:00 shifts)

Parade Marshal: (9:00 – 11:30 AM) – Walk along parade route to keep the flow of the parade participants consistent. Meeting location at 25th Ave. & 4th Street.

Clean-Up Crew: (11:00 AM – 6:30 PM) – Remove full garbage bags from receptacles, replace with a new garbage bag and dispose into large bins. Check in at the Information Tent located at 21st Ave. & 4th Street (west intersection).

Tear-down: (5:30 – 7:00 PM) – Motivate vendors to disassemble displays, pack-up, fold tables and place on side walk if not already done.

OTHER NOTES:

- Meals and beverages are provided for volunteers throughout the day
- Letters of recommendation/reference will be provided upon request
- Appreciation packages presented to each volunteer – includes T-Shirt, official Lilac Festival merchandise and VIP passes.

If you are interested in volunteering for any of the above positions please fill out the application form and submit to the Lilac Festival office. Fax to 403.228.1889

For more information please call 403.229.0902 and speak with Monique